

# International Collaboration for Education 2025



## APPLICATION FORM

Completed applications **are to be sent to your provincial or territorial teachers' organization.**  
Please contact your Member Organization for additional requirements and deadline information.

Name as it appears in Canadian passport: ( <i>Underline your preferred name</i> )		
Date of birth:		
Home address:		
City:	Prov./Terr.:	Postal code:
Your Member Organization:		
Name of, and distance (km) from, the nearest airport:		
Preferred phone number:	Alternate phone number:	
Preferred email address:	Alternate email address:	
Present position:	If retired, please state month/year of retirement:	
School name:	School board:	
School address:	School board address:	
School phone number:	School board phone number:	
Principal's full name:	Superintendent's full name:	
Principal's email address:	Superintendent's email address:	

Date of last day of the 2024-25 school year:

Latest date by which you must arrive home following the project:

**Please attach a photocopy of pages 2-3 of your Canadian passport to this form or provide proof of your passport application.**

## EXPERIENCE IN CTF/FCE PROJECT OVERSEAS (PO) – RENAMED INTERNATIONAL COLLABORATION FOR EDUCATION (ICE)

Have you previously participated in PO?      Yes       No

If yes, in which year(s)?

In which country(ies)?

## TEACHING BACKGROUND (Beginning with most recent)

School and location	Position	Grades taught	When From – to

## ACADEMIC BACKGROUND AND PROFESSIONAL LEARNING (Beginning with most recent)

Institution / University and location	Degree / Program	When From – to

## TOPICS OF INTEREST / COMPETENCE

As we are intentionally moving away from subject-specific areas of instruction, we ask that you list NOT the subjects you feel comfortable teaching, but INSTEAD those over-arching educational topics you could address which would be relevant at any grade level and in any curriculum area. These might include, but are not limited to: instructional leadership, child-centred pedagogy, discipline with dignity, assessment for/of/as learning, counselling, social justice, inclusion, etc.

## LANGUAGES

First language      English       French       Other (specify):

If you have fluent French skills, would you be willing to accept a placement in a Francophone country, and would you be comfortable working in French?      Yes       No

**If yes, please respond to at least three questions (of your choice) in section A or B en français.**

### OUTLINE YOUR INVOLVEMENT IN YOUR TEACHER ORGANIZATION / UNION

OTHER RELEVANT EXPERIENCE (e.g., Development cooperation, intercultural projects, volunteerism). PLEASE LIST AND DESCRIBE EACH EXPERIENCE.

## HEALTH

The **International Collaboration for Education (ICE)** project can be a very demanding experience and may require physical stamina and mental resilience. Therefore, it is important for you to assess and be cognizant of your own level of preparedness.

How do you assess your physical health?      Excellent       Good       Fair       Poor

If other than "excellent", please give details:

How do you assess your mental health?      Excellent       Good       Fair       Poor

If other than "excellent", please give details:

Do you require any type of accommodation to participate in the **ICE** project?      Yes       No

If yes, please specify:

Do you have any allergies and/or dietary restrictions?      Yes       No

If yes, please specify:

## SECTION A

PLEASE RESPOND TO THESE QUESTIONS **IF YOU HAVE NEVER PARTICIPATED** IN CTF/FCE PROJECT OVERSEAS (PO), RENAMED **INTERNATIONAL COLLABORATION FOR EDUCATION (ICE)**:

Why do you wish to participate in **ICE** (formerly PO)?

What comes to mind when you think about **ICE**?

What skills, attitudes, and experiences do you have that make you a suitable candidate for **ICE**?

What do you hope to gain from **ICE** experience, both personally and professionally?

What is most important for you to share about Canada? What would you most hope to learn about your host country?

Should you be selected, identify what you think might be a significant personal challenge for you. How might you handle it?

Please explain why you believe it is important to always keep in mind power, privilege, and solidarity when working with international partners.

Should you be successful, you will be placed on a team. How will you contribute to a positive team dynamic?

Please share with us anything else you feel is relevant and important to this application.

## SECTION B

PLEASE RESPOND TO THESE QUESTIONS IF YOU HAVE ALREADY PARTICIPATED IN AT LEAST ONE CTF/FCE PO PROJECT, RENAMED **INTERNATIONAL COLLABORATION FOR EDUCATION (ICE)**:

Why do you wish to participate in **ICE** (formerly PO) this year?

Using a concrete example, please explain how your most recent project experience has changed or influenced your understanding of power, privilege, and/or solidarity.

How might your past *PO* experience change your approach to **ICE** this time?

Recalling your past *PO* experience, what did you gain personally and professionally?

What is most important for you to share about Canada? What would you most hope to learn about your host country?

If selected, identify what you think might be a significant personal challenge for you. How might you handle it?

Relate a past *PO* experience which demonstrates your ability to work professionally with other team members, co-facilitators and others.

Recall a situation from a past *PO* experience which may or may not have involved you. Describe what happened, and whether or not you agree with how things were handled.

Please share with us anything else you feel is relevant and important to this application.

**IF YOU WISH TO BE CONSIDERED AS A TEAM LEADER, PLEASE COMPLETE SECTION C.**

## SECTION C

YOU MUST COMPLETE THESE QUESTIONS IF YOU ARE INTERESTED IN BEING A TEAM LEADER.

Why do you wish to be a team leader for the **International Cooperation for Education (ICE)** project (formerly Project Overseas)?

What do you believe are the top two (2) responsibilities of a team leader?

[Click or tap here to enter text](#)

Why do you think you are well suited to be a team leader?

What might you do as a team leader to promote positive personal and professional experiences for your team members?

How will you foster respectful intercultural exchange?

As a team leader, what challenge might you face that you would not experience as a team member? How would you handle it?

How will you foster effective relationships between your team members, union colleagues and others with whom you will work?

Team dynamics can “make or break” a project experience. How will you cultivate positive team dynamics?

As Team Leader, how might you monitor and guide your team members as they live and work in a country historically affected by (neo-)colonialism?

## REFERENCES

Please provide the names and contact information of three people who can serve as references:

1	<b>Name and relationship to you:</b>	
	Email:	Phone:
2	<b>Name and relationship to you:</b>	
	Email:	Phone:
3	<b>Name and relationship to you:</b>	
	Email:	Phone:

## ACKNOWLEDGEMENT

As an applicant for **International Collaboration for Education (ICE)** (formerly Project Overseas [PO]):

- I confirm that I will have taught in Canada for five full years before the **ICE** assignment begins.
- I accept that I may be assigned to any country where the CTF/FCE has an **ICE** partnership, and that I cannot choose my placement or my team.
- I understand that, while the CTF/FCE makes every effort to assign successful applicants in accordance with their skills and experience, **ICE** participants may be assigned to co-plan and co-facilitate professional learning workshops on any theme/topic.
- I understand that **ICE** participants are bound by local laws in the country of assignment as well as by codes of conduct of the CTF/FCE and of their own provincial/territorial teacher organizations, and by the CTF/FCE Policy on Protection from Sexual Exploitation and Abuse.
- I accept that, for budgetary and safety reasons, **ICE** participants may be expected to share accommodations, both in Canada and while on assignment overseas. I accept that **ICE** participants must reside at the assigned team accommodation during the entire program, including during the orientation in Ottawa, unless otherwise arranged in consultation with the CTF/FCE.
- I accept that **ICE** assignments may include exposure to risks and the potential to contract diseases not present in Canada, and that medical facilities and services in the country of assignment may not be as accessible or of the same standard as those in Canada.
- I confirm and can provide proof of being vaccinated against COVID-19.
- I acknowledge and agree that the CTF/FCE's insurer may refuse to cover medical costs related to any injuries sustained during the **ICE** assignment if they result from a high-risk physical activity.
- I have provided the personal information in this application form voluntarily to my provincial/territorial teacher organization and to the CTF/FCE for the purpose of applying as a participant in project **ICE**. I know that, if I am selected as a participant in **ICE**, the personal information in this application form will be kept on file at the CTF/FCE for the sole purpose of my involvement in **ICE**.
- I accept that family and friends are not permitted to accompany **ICE** participants during a project, including during the orientation in Ottawa.

To confirm the above statements, please type your name in full at the signature line below.

Signature: \_\_\_\_\_

Date \_\_\_\_\_